



## Annex to Erasmus+ Inter-Institutional Agreement

### Institutional Fact Sheet 2023/24

#### 1. Institutional Information

##### 1.1. Institutional details

Name of the institution	Escola d' Enginyeria Agroalimentària Biosistemes de Barcelona (EEABB)/ Barcelona School of Agri-Food and Biosystems Engineering [Universitat Politècnica de Catalunya – BarcelonaTech]
Erasmus Code	E BARCELO 03
EUC	28604
Website Institution	<a href="https://eeabb.upc.edu/en">https://eeabb.upc.edu/en</a>
Website International Office	<a href="https://eeabb.upc.edu/en/incoming-students2">https://eeabb.upc.edu/en/incoming-students2</a>
Online Course Catalogue	<a href="https://eeabb.upc.edu/en/incoming-students2/llengues">https://eeabb.upc.edu/en/incoming-students2/llengues</a>

##### 1.2. Main contacts

Contact person	Luis Maldonado
Responsibility	Assistant Director of Academic Planning and Mobility
Contact details	Phone: 93 552 11 10 - Fax: 93 552 10 01 - Email: <a href="mailto:eeabb.erasmus@upc.edu">eeabb.erasmus@upc.edu</a> <a href="mailto:Luis.maldonado@upc.edu">Luis.maldonado@upc.edu</a>

Contact person	Clara Canals Boix
Responsibility	Erasmus + Officer
Contact details	Phone: +34 93 552 35 18 - Fax: 93 413 70 20- Email: <a href="mailto:eeabb.erasmus@upc.edu">eeabb.erasmus@upc.edu</a>

#### 2. Detailed requirements and additional information

##### A. Recommended language skills

The sending institution, following the agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	English	B2
Student Mobility for Studies	Any	Spanish	B2
Staff Mobility for Teaching	Any	English	B2
Staff Mobility for Teaching	Any	Spanish	B2

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



For more details on the language of instruction recommendations, please refer to our course catalogue at:  
<https://eeabb.upc.edu/en/incoming-students>

## B. Additional requirements

For the application procedure, please consult the website: [https://eeabb.upc.edu/en/incoming-students2/copy\\_of\\_incoming-faqs](https://eeabb.upc.edu/en/incoming-students2/copy_of_incoming-faqs)

Incoming students can see the syllabus of our studies on the website of the school before their arrival to EEABB. In the case of Bachelor's degrees, we recommend they come to take subjects of the 3<sup>rd</sup> or 4<sup>th</sup> year, since they have a more specialized knowledge than those of the first two years.

UPC can provide some support to welcome students and staff with disabilities; depending on the individual cases, with a prior agreement between both institutions. There is a service at UPC to give general orientation to people with disabilities; but no additional personnel or economic support is provided.

Students who are planning to do their Bachelor or Master Thesis or an Internship in a Research Lab must contact the mobility coordinator: [eeabb.erasmus@upc.edu](mailto:eeabb.erasmus@upc.edu)

Our acceptance letter is necessary for your students to be considered as accepted. In the cases of internship/stage and/or Final Project for Degree/Master Thesis, the acceptance letter would only be signed when they have an EEABB's tutoring professor.

## C. Calendar

**C1. Nomination deadline** for partner universities:

<b>Autumn term</b>	April 1 <sup>st</sup>
<b>Spring term</b>	October 31 <sup>st</sup>

### C2. Application Deadlines

Applications of nominated students must reach our institution by:

<b>Autumn term</b>	April 1 <sup>th</sup> to June 15 <sup>th</sup>
<b>Spring term</b>	November 1 <sup>th</sup> to November 30 <sup>st</sup>

### C3. Decision Response

We will send our decision within 6 weeks.

### C4. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.



## C5. Termination of the Agreement

This agreement may be terminated by:

- End of the stipulation period validity.
- Mutual agreement between parties.
- Written notice of termination, six months in advance before the expiring date.

## D. Additional information

### D1. Grading system

Grade	Definition
MH	Honors (is given on exceptional occasions)
9 to 10.0	EXCELLENT: outstanding performance with only minor errors
7 to 8.9	VERY GOOD: above the average standard but some errors
5 to 6.9	SATISFACTORY: generally sound work with a number of notable errors
4 to 4.9	MARGINAL FAIL: some work required before the credit can be awarded
0 to 3.9	FAIL: Considerable further work is required
NP	NOT EXAMINED
R	RECOGNITION

### D2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	E BARCELO 03
<b>Contact details (email, phone)</b>	International Students Office <a href="mailto:oficina.mobilitat.internacional@upc.edu">oficina.mobilitat.internacional@upc.edu</a> telephone: (+34)- 93 401 69 37
<b>Website</b>	<a href="https://www.upc.edu/sri/en/students/students-mobility-office/incomings/legal-issues">https://www.upc.edu/sri/en/students/students-mobility-office/incomings/legal-issues</a>

### D3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact</b>	International Students Office
<b>Contact details</b>	<a href="mailto:oficina.mobilitat.internacional@upc.edu">oficina.mobilitat.internacional@upc.edu</a> telephone: (+34)- 93 401 69 37
<b>Website</b>	<a href="https://www.upc.edu/sri/en/students">https://www.upc.edu/sri/en/students</a> In particular, for insurance: <a href="https://www.upc.edu/sri/en/students/students-mobility-office/international-students/before-coming-to-upc/health-insurance">https://www.upc.edu/sri/en/students/students-mobility-office/international-students/before-coming-to-upc/health-insurance</a>



#### D4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Contact details</b>	In Castelldefels: <a href="mailto:piusfontiquer@resa.es">piusfontiquer@resa.es</a> Telephone: (+34) 93 501 15 00
<b>Website</b>	<a href="https://www.resa.es/en/residences/castelldefels/residence-hall-pius-font-i-quer/residence/">https://www.resa.es/en/residences/castelldefels/residence-hall-pius-font-i-quer/residence/</a>
<b>Other:</b>	<a href="http://www.housinganywhere.com">http://www.housinganywhere.com</a> <a href="https://www.upc.edu/sri/en/students/students-mobility-office/international-students/before-coming-to-upc/accommodation">https://www.upc.edu/sri/en/students/students-mobility-office/international-students/before-coming-to-upc/accommodation</a>

#### D5. Academic Calendar

	<b>Autumn term</b>	<b>Spring term</b>
<b>Lecture period</b>	September – January	February – June
<b>Exam period</b>	January	June

Castelldefels, 16/11/2023